



**Course Type**  
(FOR OFFICE USE ONLY)

- Face-to-Face Course
- Online Course
- Junior Course
- Junior Summer School

**Parental & Guardian Consent Form**

**IMPORTANT:**

This form must be signed and returned to the school before your child can start their course at MC Academy. Please complete this entire form in BLOCK CAPITALS.

**Student Details**

Student's Full Name			
Date of Birth		Age	
Gender			
Contact Number			
Email Address			
Course Start Date		Number of Weeks Studying	

**Parental/Guardian Details**

Parent/Guardian Full Name			
Date of Birth		Age	
Gender			
Contact Number		Level of English (Low, Medium, or High)	
Email Address			
Full Home Address			
If the Parent/Guardian DOES NOT speak English, then please provide details of a person that speaks English, in case of an emergency.			

Is your child staying in MC Academy Accommodation?  
 If **Yes**, then please go to **Part 1**.  
 If **No**, then please go to **Part 2**.



**Part 1 – Child Staying in MC Academy  
Homestay Accommodation  
(Please read carefully)**

Your child will be provided with:

- Accommodation,
- Their own Bedroom,
- Breakfast, packed lunch, and evening meals from Monday to Sunday.

\* Disclaimer: If your child prefers an alternative lunch, please ensure they have enough extra money for this.

**Emergency Contact Number for Guardian in the UK**

Name of Guardian	
Relation to the Student	
Contact Number	

These details are required in the event of an emergency, for example, an accident or illness.

**Consent to Student staying at MC Academy Accommodation**

Although we will ensure the welfare of the child, MC Academy does not take responsibility for:

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(Forename and Surname of the Child)

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(Name of the Parent/Guardian)

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(Signature of the Parent/Guardian)

\* Disclaimer: You are ultimately responsible for the child. If any problems occur, you will be asked up to find alternative accommodation.



MC Academy

## Part 2 – Child Staying with a Guardian in the UK (Please read carefully)

As the Parent/Guardian for the Student, you will adhere to the following rules:

1. Enforce strict time keeping policies.
2. Be aware that the child will be solely under your responsibility outside of the lessons.
3. Provide all daily meals.
4. Contact the school in the case of an emergency (for example: the student is missing, has had an accident, has fallen ill).
5. Ensure that the student does not purchase or consume illegal substances such as alcohol or cigarettes.
6. Guarantee that the under 18 year old does not participate in the activities which are seen as inappropriate for under 18s (e.g. going to night club).

### IMPORTANT

Frances Carr or Chris Nelligan will be our safeguarding officers prior to enrolment.

### Details of the Guardian looking after your Child

Full Name			
Date of Birth		Nationality	
Relationship to the Child		Occupation in the UK	
Contact Number		Emergency Contact Number	

### Address of the Guardian where the Student will stay

House Number			
Street Name			
City		Postcode	

I authorise:

\_\_\_\_\_  
(Forename and Surname of the Guardian in the UK)

To look after:

\_\_\_\_\_  
(Forename and Surname of the Child in the UK)



## Declaration

In the case of Accidents and Injuries, Parents and Guardians are liable for insurance cover of the student. MC Academy does not cover students under these circumstances:

- Students must understand that there is always a risk of accident or injury.
- In the unlikely event of an accident or an illness during the event which needs immediate treatment, I agree to my son/daughter receiving First Aid and Medical Treatment from qualified staff.
- On such visits the member of MC Academy staff will pay particular attention to your son/daughter's safety and will have their mobile phone recorded on the register.
- The member of staff will ensure that you son/daughter has the school number/ emergency number entered in their phone and/or written on their ID card.
- The member of staff will brief your son/daughter on what to do in the event of a problem or getting lost.

Occasionally we may take photographs or film pupils at our school for educational purposes. The images that we take of our students may also be used to promote the school.

Do you consent? Please circle the options.

**Yes**                      **No**

Please check our website for specific information regarding under 18 students or ask reception for a copy of Safeguarding Policy and A Guide for Host Families.

I have read all the information given and understand all the points made.  
We understand that the above student will be enrolled on  
their specified course at MC Academy.

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(Forename and Surname of the Parent/Guardian)

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(Parent/Guardian Signature)

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(Date)